

Agenda

Surrey Heath
Local Committee

**We welcome you to
Surrey Heath Local Committee**
Your Councillors, Your Community
and the Issues that Matter to You

Discussion

- Highways Update
- Members Allocation Report
- Surrey Fire and Rescue Service Annual Report



Venue

Location: Heather Ridge Infant
School, Martindale
Avenue, Camberley,
Surrey GU15 1AY

Date: Thursday, 5 October
2017

Time: 6.00 pm



SURREY

You can get involved in the following ways

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Get involved

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.



Attending the Local Committee meeting

Your Partnership officer is here to help.

Email: jessica.edmundson@surreycc.gov.uk

Tel: 01932 794079 (text or phone)



Follow [@SurreyHeathLC](https://twitter.com/SurreyHeathLC) on Twitter

This is a meeting in public.

Please contact **Jessica Edmundson** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language
- If you would like to attend and you have any **additional needs, e.g. access or hearing loop**
- If you would like to talk about something in today's meeting or have a local initiative or concern.

Surrey County Council Appointed Members

Mr Bill Chapman, Camberley East (Chairman)
Ms Charlotte Morley, Camberley West (Vice-Chairman)
Mr Paul Deach, Frimley Green and Mytchett
Mr Mike Goodman, Chobham, Bagshot & Windlesham
Mr Edward Hawkins, Heatherside and Parkside
Mr David Mansfield, Lightwater, West End and Bisley

Borough Council Appointed Members

Borough Councillor Vivienne Chapman, St. Paul's
Borough Councillor Josephine Hawkins, Parkside
Borough Councillor Paul Ilnicki, Heatherside
Borough Councillor Rebecca Jennings-Evans, Lightwater
Borough Councillor Pat Tedder, Surrey Heath Borough Council
Borough Councillor Valerie White, Bagshot

Chief Executive
David McNulty

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

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It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

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*If you have any queries regarding this, please contact the representative of **Legal and Democratic Services** at the meeting.*

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 MINUTES OF THE LAST MEETING

(Pages 1 - 14)

To agree the Minutes of the last meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter;

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 PETITIONS

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting.

Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

No petitions were received.

5 WRITTEN PUBLIC QUESTIONS

To answer any written questions from residents or businesses within the area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon, four working days before the meeting.

6 WRITTEN MEMBERS QUESTIONS

To receive any written questions from Members under Standing Order 47. Notice must be given in writing to the Community Partnership & Committee Officer by 12 noon 4 working days before the meeting.

7 HIGHWAYS UPDATE REPORT (Pages 15 - 24)

To report progress made with the delivery of proposed highways schemes, developer funded schemes, and revenue funded works for the 2017/18 financial year.

To provide an update on the latest budgetary position for highway schemes and revenue maintenance.

To report on relevant topical highways matters.

8 CABINET MEMBER HIGHWAYS UPDATE

Verbal update from the Cabinet Member on Highways issues.

9 SURREY FIRE AND RESCUE SERVICE ANNUAL REPORT (Pages 25 - 30)

The attached report outlines the major strands of activity undertaken within Surrey Heath area by the Surrey Fire and Rescue Service (SFRS) teams based at Camberley and Chobham Fire Stations during 2016 – 17.

The report contains information on the various activities undertaken by the Borough team to reduce the risk from fire, water and road traffic incidents to the residents of Surrey Heath Borough, including direct contact, public education programmes and campaigns

10 MEMBERS ALLOCATION REPORT (Pages 31 - 36)

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2017/18 the County Council has allocated £6000 revenue funding to each County Councillor. This report provides an update on the projects that have been funded since April 2017 to date.

11 FORWARD PLAN (Pages 37 - 38)

This report is produced for each meeting of the Local Committee (Surrey Heath) so that members can review the forward plan and comment on the items that are currently anticipated will be received (paragraph 3).

12 DECISION TRACKER (Pages 39 - 40)

To review the decision tracker.

DRAFT

Minutes of the meeting of the
Surrey HEATH LOCAL COMMITTEE
 held at 6.00 pm on 13 July 2017
 at St Mary's Church, Park Road, Camberley, GU15 2SR.

Surrey County Council Members:

- * Ms Charlotte Morley
- * Mr Mike Goodman
- * Mr Bill Chapman
- * Mr Paul Deach
- * Mr Edward Hawkins
- * Mr David Mansfield

Borough / District Members:

- * Cllr Vivienne Chapman
- * Cllr Valerie White
- * Cllr Josephine Hawkins
- * Cllr Paul Ilnicki
- * Cllr Rebecca Jennings-Evans
- * Cllr Pat Tedder

* In attendance

75/17 ELECTIONS AND MINUTES [Item 1]**76/17 ELECTION OF CHAIRMAN [Item 1a]**

The Committee elected Councillor Bill Chapman as Chair, nominated by Councillor Mike Goodman and seconded by Councillor Charlotte Morley.

77/17 ELECTION OF VICE-CHAIRMAN [Item 1b]

The Committee elected County Councillor Charlotte Morley as Vice Chair – nominated by Councillor Mike Goodman and seconded by Councillor Bill Chapman.

78/17 MINUTES OF THE LAST MEETING [Item 1c]

The minutes of the previous meeting were agreed as a correct record and were signed by the Chair.

It was noted in the public question time session, that Cllr Paul Ilnicki had supported the preservation of the Green Belt.

79/17 APOLOGIES FOR ABSENCE [Item 2]

There were no apologies for absence as all Councillors were present.

ITEM 2

80/17 UPDATE ON DECISION TRACKER [Item 3]

The Committee noted the Decision Tracker.

81/17 DECLARATIONS OF INTEREST [Item 4]

There were none.

82/17 PETITIONS [Item 5]

There were no new petitions presented

83/17 PETITION RESPONSE - HEATHPARK DRIVE SPEED LIMIT [Item 5a]

Cllr Pat Tedder declared a personal and pecuniary interest on this item and did not take part in any discussion.

A petition was received at the Local Committee Public Meeting on 2 March 2017. The petition requested that the Committee consider introducing a 20mph speed limit, with relevant features, along Heathpark Drive, Birch Road and Oakwood Road in Windlesham and a report was presented in response, recommending no further action at that time. However, the Local Committee agreed that more detailed consideration should be given to options for introducing a 20mph scheme and that a further report be presented to the next meeting.

Members referred to the Officer report in the agenda pack. Since the report was prepared, new, National guidance has been issued by the Department of Transport, and therefore the Surrey County Council Speed policy may be reviewed in the Autumn. In light of this information, Members proposed a new recommendation as below.

Several petitioners attended the meeting and spoke about the difficulties that they were experiencing. Although they appreciated the revised recommendations, they were disappointed over the lengthy process and the further delay in a change of speed limit. Residents asked whether any additional signage to alert drivers to the residential nature of the area could be provided.

It was noted that a new gateway was being installed on Chertsey Road and could possibly include a "residential area, drive carefully" sign. The Highways Officer would check signs guidance on this.

Members were pleased that the speed policy was to be reviewed.

RESOLVED

The Local Committee (Surrey Heath) agreed that:

- (i) A further report on Heathpark Drive, Birch Road and Oakwood Road will be brought to the Committee upon completion of Surrey County Council's review of the Speed Limit Policy.

84/17 WRITTEN PUBLIC QUESTIONS [Item 6]

Four written questions were received and the questions and answers were tabled at the meeting.

85/17 WRITTEN MEMBERS QUESTIONS [Item 7]

There were none.

86/17 HIGHWAYS UPDATE [Item 8]

The Committee received a report on progress made with the delivery of proposed highways schemes, developer funded schemes, and revenue funded works for the 2017/18 financial year.

The report updated Members on the latest budgetary position for highway schemes, revenue maintenance and Community Enhancement expenditure and picked up on relevant topical highways matters.

Members discussed the report and noted the significant reduction in budget available. In light of this, Members felt that they should review the capital works schemes at a private meeting.

RESOLVED

The Local Committee (Surrey Heath) noted:

- (i) The progress with the ITS highways and developer funded schemes, and revenue funded works for the 2017/18 financial year.
- (ii) The budgetary position.
- (iii) That a further Highways Update will be brought to the next meeting of this Committee.

87/17 PARKING IN SURREY HEATH [Item 9]

At local committee in December 2016, officers of the parking team presented the on street parking review of Surrey Heath, which was agreed subject to amendments made at the meeting. In early 2017, the parking team received correspondence from councillors and members of the public regarding some of the locations which were not taken forward as part of this parking review. After agreeing to reconsider the requests, it was later decided best to include the locations in the advertisement and to seek committee approval at a later stage, which is the purpose of this report. In addition, there are two borough wide amendments to the Traffic Regulation Orders relating to consolidation and carers and operational permits.

It was noted that the next parking review would take place in March 2018 and would include recommendations for parking schemes in Lightwater.

ITEM 2

Members thanked the Officers involved for including the additional schemes rather than delaying them.

RESOLVED

The Local Committee (Surrey Heath) agreed that:

- (i) the proposed amendments to on-street parking restrictions in Surrey Heath as described in this report and shown in detail on drawings in annex A are agreed.
- (ii) the intention of the county council to make an order under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Surrey Heath as shown on the drawings in annex A are advertised (as taken place) and that if no objections are maintained, the orders are made.
- (iii) if there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the parking strategy and implementation team manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor. An additional member may be invited for comment.

88/17 COMMUNITY SAFETY AND TASK GROUP MEMBERSHIP [Item 10]

The Committee received a report which set out a process for allocating the committee's delegated community safety budget of £3,000 to local organisations.

The report also proposed local committee task group membership for the forthcoming year to enable the provision of informed advice and recommendations to the committee. The appointment of councillors of the Local Committee to external bodies enabled the committee's representation on and input to such bodies.

RESOLVED

The Local Committee (Surrey Heath) agreed that:

- (i) The committee's delegated community safety budget of £3,000 for 2017/18 be retained by the Community Partnership Team, on behalf of the Local Committee, and that the Community Safety Partnership and/or other local organisations be invited to submit proposals for funding that meet the criteria and principles set out at paragraph 2.4 of this report.
- (ii) Authority be delegated to the Community Partnership Manager, in consultation with the Chairman and Vice-Chairman of the local committee, to authorise the expenditure of the community safety budget in accordance with the criteria and principles stated at paragraph 2.4 of this report.

(iii) The committee receives updates on the project(s) that was funded, the outcomes and the impact it has achieved.

(iv) The committee approves the membership of the task groups, terms of reference and appointments to outside bodies, as detailed at paragraphs 2.8 to 2.17 and annex 1 of this report – with the following additions:-

Major Projects Task Group to include Josephine Hawkins

Cycle Task Group to consist of Paul Ilnicki and Mike Goodman

Surrey Heath Partnership representative to be Charlotte Morley

Surrey Heath Strategic Parking Group representatives to be Bill Chapman, Charlotte Morley, Paul Ilnicki and David Mansfield

Surrey Heath Youth Council Stakeholder Group representatives to be Josephine Hawkins and Rebecca Jennings-Evans

89/17 FORWARD PLAN [Item 11]

The Committee received a report on the forward plan and was asked to comment on the items that are currently anticipated would be received.

RESOLVED

The Local Committee (Surrey Heath) noted the forward plan outlined in the report.

Meeting ended at: 7.55 pm

Chairman

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Annex A**Surrey Heath Local Area Committee****13 July 2017****Open Public Question Time**

There were approx. 25 members of the public present.

1. Cyril Pavey, Camberley resident

I refer to the railway service from Camberley and ask if there is an update from Michael Gove, as he guaranteed to slash peak travel times by 16 minutes between Camberley and London. Also, the station is due a revamp and update, which was promised for 2012/13.

Reply from Mike Goodman, SCC

The new franchise, agreed in August will be phased in over the next year. This involves an increase in journeys and a decrease in times. I agree that the station building has lost focus, but SCC, SHBC and the Franchisee are all looking at this as it is long overdue for a revamp.

Reply from Edward Hawkins, SHBC Planning Chair

The Local Plan is in process and we are looking at the station – but this will be a long term process. We want to focus on getting the train service improved first, before we begin looking at the building.

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Surrey Heath Local Area Committee
13 July 2017

Annex B
Written Public Questions & Responses – 4 received

Q1. Written question from Paul Chapman, local resident re Members Allocations

I read recently that the County Council has changed the rules relating to what Members' Allocations can be spent on, limiting the sorts of schemes that might benefit from this money.

Can the committee please confirm what has changed, what sorts of things that were previously acceptable are now forbidden and explain what the Council hope to gain by this change?

A1. Response from Chairman on behalf of the Committee:

There have been some changes made this financial year, the most significant being the amount of money each councillor has to spend in their local area. Due to the enormous financial challenges faced by Surrey Council this figure has been reduced from £10,395 to £6,000 for 2017/18.

Members' Allocation (MA) funding must prioritise projects that help achieve the county council's three corporate goals:

- Wellbeing – Everyone in Surrey has a great start to life and can live and age well
- Economic Prosperity – Surrey's economy remains strong and sustainable
- Resident Experience – Residents in Surrey experience public services that are easy to use, responsive and value for money.

The other changes made are as follows:

- We can no longer accept application for street lighting, grit bins or highways schemes including speed limit assessments.
- No retrospective bids will be accepted. In previous years there was scope for slight flexibility here if the Community Partnerships Leader was made aware of the project ahead of the project being completed and the bid being received. This is no longer the case.
- Any group who have received funding for a project will need to demonstrate that they have fully spent the money previously received prior to any new application being approved.
- County-wide bids can no longer be contributed to, with the exception of the Looked After Childrens' Bursary Fund.

- Local authorities and other statutory bodies can no longer apply for funding to deliver core services or functions

The intention of these changes is to ensure that the use of this public money is fully accountable and maximises the positive impact in each local area.

There will be Members' Allocation Fund leaflets available at the meeting.

Q2. Written question from Graham O'Connell, Frimley Green resident re traffic lights

Frimley Green residents presented their e-petition about proposed traffic lights to this committee on 10th Dec 2015. Following several meetings we were advised to submit a formal request for a review. This was submitted on 13th Sept 2016. Ten months on we have not had any form of substantive reply and we have still not even managed to meet with representatives from the two councils to discuss this despite efforts from local councillors. Meanwhile the developer has been working up detailed plans which may be submitted for approval any time soon. Residents are understandably concerned that work on the traffic lights may go ahead without the issues they have raised even being discussed. Consequently we are calling for SCC Highways to suspend any approval of plans or any other actions that might progress the implementation of traffic lights.

Does the committee agree that the delays in responding to the concerns of residents regarding Frimley Green traffic lights is unacceptable and will they ensure that SCC Highways will not approve any plans for traffic lights in Frimley Green unless and until there has been a full and proper review?

A2. Response from Chairman on behalf of the Committee:

Frimley Green residents submitted a petition to the Surrey Heath Local Committee on 10 December 2015 requesting that the proposed traffic light installation at the junctions of Wharf Road and Frimley Green Road and Guildford Road and Sturt Road with Frimley Green Road, be deferred until after the completion of the Deepcut Development is complete. The petition was accompanied by a supporting note setting out in more depth the concerns of residents. A response to the residents' petition was presented to the Local Area Committee on 10th March 2016.

The Committee agreed that a separate meeting would be convened between the County Council, the Borough Council, representatives for the Developer and the authors of the petition to discuss and understand residents' concerns. That meeting took place on 5th May 2016 and whilst productive, a subsequent meeting was requested by residents to include the Defence Infrastructure Organisation. That meeting took place in September 2016. The resolution of that meeting concluded that residents would write formally to both Surrey Heath Borough Council and the Defence Infrastructure Organisation, expressing their concerns.

A subsequent meeting was arranged by Borough Councillor Max Nelson to take place on 26th May 2017 to include all parties and Michael Gove MP. The meeting was cancelled at short notice due to purdah on the run up to the General Election. County

Councillor Paul Deach is currently looking to reconvene the meeting for which a date remains to be set.

Officers have been available to attend all meetings to date and subject to prior commitments, will continue to make themselves available for any further meetings sought. Preliminary discussions have been held with the developer and their consultants regarding the detailed design of the junction in advance of a S278 Agreement submission over the coming months. This detailed design will accurately identify the impact upon the common land enabling Surrey Heath Borough Council to process a Commons Land application.

It would be unlawful for the County Council to unreasonably withhold or delay the approval of any technical drawings which would in turn prevent the developer from being able to fulfil its planning obligations.

Supplementary questions / discussions

Graham O'Connell asked the Committee to agree that any works would be held back until residents have had a chance to discuss options?

Members noted that design plans for at least part of the development are expected and members of the public can attend the planning meeting and speak – however, planning for the road is a separate issue. Cllr Paul Deach agreed to chase up a date for a meeting with Transport Planning

Q3. Written question from Trefor Hogg, local resident re Old Dean

As several of the Local Committee members will know, several of the roads in Old Dean are in a very poor state of repair. A major contributor to the need for repairs is the impact the Stagecoach buses are having. The roads in Old Dean were clearly not built to take twenty tons of vehicle (18 tons ULW + fuel + a few passengers) travelling over them around 90 times per day. While the buses are a vital community resource, they are causing damage that results in an increased need for maintenance against a background of very limited resources.

Can the Local Committee please ensure that action is taken to work with Stagecoach and take any other steps they can, to both reduce the level of damage and improve the level of maintenance?

A3. Response from Chairman on behalf of the Committee:

The Old Dean bus service is part of the prime strategic “Gold Route 1 corridor” from Old Dean, through Camberley, Frimley and Farnborough to Aldershot. It is the most heavily-used service in the Blackwater Valley area and contributes much to reducing local car usage, enabling many residents to access work, education, medical appointments and other key services by public transport. It is operated by Stagecoach on a wholly-commercial basis. As such, the type of vehicle (in the absence of any restrictions along the route) and the service frequency are set by Stagecoach. Indeed, the company has invested in high quality new double deck buses with the latest low emission standards, to improve air quality and to enhance journey experience, as the

previous single deck vehicles were no longer able to cope with passenger demand at various times of the day along much of the route. The route itself gives Old Dean residents attractive public transport travel options to reach key destinations without having to change buses in Camberley. To include Old Dean within route 1 is the most cost-effective way for Stagecoach to provide the estate with a bus service.

Turning to the highway, all roads within the Surrey highway network are regularly inspected by a team of qualified inspectors to help keep them in a safe condition. The County Council's highway safety inspection procedure sets out the frequency of inspection (which is based on the nature of the road), standards and response times for repairs. When defects (including potholes) meeting the intervention criteria are identified through these inspections, an order is placed and repairs are carried out within the prescribed timescale depending on the severity of the defect. Where reports are received of defects developing between inspections then these are inspected and repairs ordered where appropriate.

More significant road maintenance works (resurfacing schemes) are prioritised using a number of criteria including traffic volumes, types of usage, condition of the roads (determined from inspections, surveys and known defects), customer complaints and insurance claims. All schemes are held on rolling programmes and an annual priority list is created from this. This rating system ensures that the available funding is used on the roads and pavements that are in greatest need of treatment in a fair and consistent manner across the county.

Supplementary questions / discussions

Trefor Hogg suggested that moving some of the bus stops and changing some of the parking controls so that busses did not have to mount the pavement would help and asked if discussions could be held with Stagecoach over the issues they faced, with work to mitigate these?

Members agreed that this would be a good way forward. Cllr Mike Goodman agreed to get passenger transport, stagecoach, highways maintenance and the parking team together to look at potential solutions.

Q4. Written question from Murray Rowlands, local resident re Adult Education

Could the Local Committee welcome moves by Surrey Adult Learning to begin offering training and apprenticeship courses at France Hill Adult Education Centre for the first time in many years and look for ways in which both the Borough and County Council might support and promote these courses?

A4. Response from Chairman on behalf of the Committee:

From September, France Hill Adult Education Centre will be offering a range of apprenticeship courses in areas such as business skills, customer care and teaching assistance. Working with Camberley Job Club, an English as a Second Language Course will be available to students seeking English support who miss enrolment at the start of each term. A course in basic IT skills will be offered for anyone receiving benefits for only £5 and following the renovation of the Adult Learning Institute's kitchen cookery courses for those on benefits will be available for the same fee. Discussions are taking place about possible teaching and education courses for anyone

contemplating working in the care services. The possibility of using any spare capacity at Collingwood College workshops is also being explored for the teaching of craft skills. It is hoped that this modest beginning will usher in a whole range of training courses in Surrey Heath to commence with 40,000 leaflets to be distributed throughout the Borough.

Councillors cannot use Members Allocations to support an SCC service, but SCC / SHBC and partners can help with publicity via Social Media accounts.

Supplementary questions / discussions

Murray Rowlands commended the progress made by Adult Education.

Members noted that the new programme had been promoted on the SCC website and on Eagle Radio.

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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)****DATE:** 5 OCTOBER 2017**LEAD OFFICER:** ANDREW MILNE - AREA HIGHWAY MANAGER (NW)**SUBJECT:** HIGHWAYS UPDATE**AREA(S) AFFECTED:** ALL**SUMMARY OF ISSUE:**

To report progress made with the delivery of proposed highways schemes, developer funded schemes, and revenue funded works for the 2017/18 financial year.

To provide an update on the latest budgetary position for highway schemes and revenue maintenance.

To report on relevant topical highways matters.

RECOMMENDATIONS:

The Local Committee (Surrey Heath) is asked to:

- i) Note the progress with the ITS highways and developer funded schemes, and revenue funded works for the 2017/18 financial year.
- ii) Note the budgetary position.
- iii) Note a further Highways Update will be brought to the next meeting of this Committee.
- iv) Agree a notice is advertised in accordance with the Road Traffic Regulation Act 1984, the effects of which will be to revoke the existing 25T Structural Weight limit on Woodlands Lane, Windlesham.
- v) Agree that any objections to the traffic regulation order should be considered and resolved by the Area Team Manager for Highways in consultation the Chairman and Vice-Chairman of the Local Committee and the local Divisional Member, and that this issue only be returned to Committee if any objections prove insurmountable;
- vi) Agree that the Order be revoked once any objections have been considered and resolved.

REASONS FOR RECOMMENDATIONS:

Recommendations (i), (ii), and (iii) are made to enable progression of all highway related schemes and works.

Recommendations (iv), (v) (vi) are made to enable the removal of the permanent weight limit on Woodlands Lane, Windlesham and all related signs.

1. INTRODUCTION AND BACKGROUND:

- 1.1. Surrey County Council's Local Transport Plan (LTP) states the aim of improving the highway network for all users, through measures such as reducing congestion, improving accessibility, reducing personal injury accidents, improving the environment and maintaining the highway network so that it is safe for all users.

2. ANALYSIS:

2.1. Local Committee finance

Revenue budget 2017/18

- 2.1.1. The revenue budget for 2017/18 has been reduced from £180,529 (including Community Enhancement) to £40,909. In consequence, it is not possible to allocate Community Enhancement monies as in previous years. This budget will be retained as one sum and managed by the Highways Maintenance Engineer to best meet the maintenance demands of the area. The reduction in budget will have a significant impact on the amount of revenue maintenance works that can be carried out.

Capital budget 2017/18

- 2.1.2. When the Highways Update report was presented to the Surrey Heath Local Committee on 8 December 2016, the 2017/18 Committee capital budget for Surrey Heath had yet to be confirmed. Whilst a reduction in the budget was expected, the pressures that are being placed on the County Council's budgets generally have meant that the reduction is more significant than anticipated. The capital budget for 2017/18 has been confirmed as £36,363 which is a reduction of £232,067 on the 2016/17 figure of £268,430.
- 2.1.3. In addition to the set budget, there was an overspend of £5,911 to be carried forward from 2016/17.

Other funding sources

- 2.1.4. In addition there are total developer contributions of £402,980. This gives an overall budget for ITS schemes of £433,432.

2.2. Local Committee capital works programme

Capital works program 2017/18

- 2.2.1. The capital works programme is presented as a combined programme of ITS and capital maintenance works to provide a clearer picture of works and budgets. The programme shown in Table 1 below was formally approved by the Surrey Heath Local Committee at its public meeting held on 8 December 2016.
- 2.2.2. In addition to the schemes approved by the Local Committee in December, a new scheme has been identified to provide a shared cycle route along London Road (A30) in Bagshot. The scheme will connect the

shared cycleways from outside Waitrose in Bagshot to The Maultway roundabout and will be funded through developer contributions.

2.2.3. The reduction in the Local Committee's capital allocation will clearly reduce the scope of this year's work programme from that which was originally approved by the Local Committee and we will continue to deliver the schemes in the priority order below. The schemes that are now likely to be unaffordable have been retained in table 1 as contingency schemes.

Scheme Name	Detail/Limits	Estimated cost (£)	Update
High Street, Bagshot (Developer Contribution scheme)	Consultation, Design and Construction - Public consultation and implementation of developer funded improvements in the village centre	130,000	Public consultation complete. Relevant options being designed
A30 London Road (Developer Contribution scheme)	Design and Construct – Design and construction of a shared cycle lane between Waitrose and The Maultway roundabout	272,980	Design underway
Windlesham & Chobham Weight Limit Introduction	Design, consultation and construct - Implementation of decision relating to the petition received by Local Committee	30,000	Statutory consultation complete. Signage design underway.
D517 Watts Farm Parade	Design and Construction - One-way section along Watts Farm Parade	5,000	Design complete. Statutory consultation to be undertaken.
B311 Upper Chobham Road, Frimley	Construction only - Implementation of design work undertaken in 2016/17	40,000	Contingency Scheme
D3588 Old Bisley Road, Frimley	Design and Construction - Design of staged implementation of traffic calming features with implementation of VAS in first year	20,000	Contingency Scheme
A319 Chertsey Road, Chobham	Construction only - Implementation of speed reducing features designed in 2016/17	25,000	Contingency Scheme
D3532 Park Road, Camberley	Design only – Design of formalised parking spaces with built out protection and lining works	10,000	Contingency Scheme
A30 London Road, Camberley	Design and construct – Alter current traffic island to allow for uncontrolled pedestrian facilities	10,000	Contingency Scheme
A325 Portsmouth Road, Camberley	Design and construct – Install new pedestrian island near M3 bridge	13,000	Contingency Scheme

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D28 Lucas Green Road – One Way	Design and consultation – Design and consult on proposal to implement informal one way system for HGVs	10,000	Contingency Scheme
Ferniehurst, Camberley	Maintenance – From Waverley Dr to end of Culdesac – LSR Surface Course	9,000	Scheme completed in 2016/17
Orchard Way, Camberley	Maintenance – Link outside Orchard Court – LSR Surface Course	17,680	Contingency Scheme
Greyfriars Drive, Bisley	Maintenance – Full Length– LSR Surface Course	35,550	Contingency Scheme
Burr Hill Road, Chobham	Maintenance – From Delta Rd to J/W Windsor – LSR Surface Course Court Road	55,170	Contingency Scheme
Windsor Court Road, Chobham	LSR Surface Course - From Windsor Court Rd to J/W Bowling Green Rd	53,685	Contingency Scheme
Berkshire Road, Camberley	LSR (Strengthening required) - Whole length	134,200	Contingency Scheme
Elizabeth Avenue, Bagshot	LSR Surface Course - Whole length	59,680	Contingency Scheme
Higgs Lane, Bagshot	MicroSurfacing - Cul de sac section from outside no. 8 to end	2,500	Contingency Scheme
Warren Rise (Cul de sac), Frimley	MicroSurfacing - From no. 27 to 45a	2,500	Contingency Scheme
St Catherines Rd/ Regent Way, Frimley	LSR Surface Course - From point adjacent to no. 2 Regent way for a distance Of 63m down towards StCatherines Rd	12,735	Contingency Scheme
Gosnell Close, Camberley	Block paving & footway - Whole cul de sac	27,315	Contingency Scheme
Mytchett Place Road, Mytchett	LSR Surface Course - From West of Ent to " Bracklands" to top of rail bridge. Include section of Salisbury Grove (24m to Nth of J/W Salisbury Terrace)	56,970	Contingency Scheme
Saddleback Road / Rowan Close, Camberley	LSR Binder & Surface Course - From junction with Larch Close to end of cul de sac	37,840	Contingency Scheme
Regent Way, Frimley	Surface dressing (Skid issue) - From outside no.19 to outside no.29	3,408	Contingency Scheme
Hartford Rise, Camberley	MicroSurfacing - Whole Length	6,500	Contingency Scheme
Robins Bow, Camberley	MicroSurfacing - Whole Length	22,000	Contingency Scheme
Dell Grove, Frimley	MicroSurfacing - Whole Length	14,520	Contingency Scheme
Spencer Close, Frimley Green	MicroSurfacing - Whole length	3,500	Contingency Scheme
T3019 Town Path, Camberley	LSR Surface Course - TOWNPATh from The Avenue to The Recreation Ground	10,500	Contingency Scheme

Lupin Close, Bagshot	MicroSurfacing - Whole length	10,215	Contingency Scheme
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Table 1 - Capital works programme 2017/18

2.3. Local Committee revenue works programme

2.3.1. Table 2 below shows the spend progress to date.

Item	Allocation (£)	Committed Spend to date (£)
Revenue maintenance allocation	40,909	32,410
Contractor OHP	Included in allocation figures	4,705
Total	£40,909	£37,115

Table 2 - 2017/18 Revenue Maintenance Expenditure

2.4. Parking

The 2016/17 review proposals were advertised from 12 May for 28 days. The objections and comments have been shared with members and the final decisions made. The works orders are now being prepared for completion in the near future.

Other highway related matters

2.5. Customer services

The total number of enquiries received for the six months between January and June 2017 is 65281, an average of 10880 per month. The average for the first quarter January to March was 12368 per month. The second quarter generally sees a reduction in enquiries and this is line with the seasonal trend. Compared to the same period last year this is a reduction of approximately 11%, for January to June 2016, 73632 were received at an average of 12272. The Service has been working hard to improve the information available to residents and customers to remove the need for them to contact us about routine matters and this reduction can be partly attributed to this work.

For Surrey Heath specifically, 5450 enquiries have been received since January of which 2487 (46%) were directed to the local area office for action, of these 97% have been resolved. This response rate is above the countywide average of 94%.

For the first half of 2017, Highways received 197 Stage 1 complaints of which 18 were for the Surrey Heath area. These mainly concerned communication, decision making and policy & procedures. In addition three have been escalated to stage 2 of the complaints process where the service was found to be at fault in one of these. One complaint was referred to the Local Government Ombudsman but she chose not to investigate as there was no case to answer.

The Service has recently undergone its annual Customer Service Excellence review. This is undertaken by an independent, external body licenced by the Cabinet Office. This recognised the continued improvements that have been made and has recommended retention of the award for a further three years. The assessment highlighted a number of areas of best practice including “the

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investment in time to keep the roadworks information updated. The clarity and customer focused language used has assisted in Surrey being the most accessed area nationally on www.roadwork.org.” Members can sign up via the website to receive email alerts for works in their area. Surrey Highways & Transport is using two schemes; Runnymede Roundabout and a drainage scheme on the A22 to trial the use of proactive messaging. Customers can register to receive updates during the course of the works rather having to contact us or check the website for the latest position. If successful it is intended to roll this out to all major schemes.

2.6. Major schemes

2.6.1. A331 Shared Ped/Cycle Lane

- All site works complete with only the pedestrian and cycle signs to be erected. Monitoring to commence in October 2017 to determine the level of use of the new scheme.
- Hampshire County Council are progressing the section of pedestrian and cycle facilities from Hawley Meadows car park to Frimley Business Park. The construction is expected to be completed in winter 2017/18.

2.6.2. Meadows Gyratory Major Improvement Scheme

- Surrey County Council have completed consultation regarding the scheme and are currently reviewing the responses.
- The scheme is currently predicted to start in summer 2018

2.6.3. A30/Camberley Town Centre Highway Improvements

- The responses to the previous public consultation are being analysed with the results currently expected to be published mid-October 2017.

2.6.4. M3 Managed Motorway

- The motorway was opened up to four running lanes on 30 June 2017 with the 50mph speed limit remaining whilst Highways England completed necessary safety works off carriageway. The temporary speed limit was lifted in August 2017 following the completion of these works.
- Whilst the majority of works on the motorway have been completed and the motorway opened to full width, at the time of writing the scheme had yet to be formally signed off and adopted by the area teams. As a result, there is scope for further closures of the M3, although these are expected to be substantially less frequent than recently experienced.

Horizon 2 – 2017/18 Carriageway Programme [Surrey Heath]				
Road Name	Location	Limits	Type of work	Status
Bagshot By-Pass (Southbound)	Bagshot	Approach to New Road (Southbound)	Road Major Maintenance	Scheme delayed due to unforeseen circumstances. Expected completion now Summer 2018
Cumberland Road	Camberley	The Maultway to Inglewood Avenue	Road Surfacing Treatment	Complete
Deepcut Bridge Road	Deepcut	Newfoundland to Swordsman Road (Incl Rbt)	Road Major Maintenance	Scheme delayed due to nearby developer works. Expected completion now Spring 2018
Halebourne Lane	Chobham	Windlesham Road to Bagshot Road	Road Surface Treatment	Surfacing complete – some ironworks required
MacDonald Road	Lightwater	The Ridgeway to Guildford Road	Road Surface Treatment	Surfacing complete – some ironworks required
Moorlands Road	Camberley	Frimley Road to end	Road Surface Treatment	Complete
New Road	Windlesham	Bracknell Road to Church Road	Road Surface Treatment	Surfacing complete – some ironworks required
Rorkes Drift	Mytchett	From Mytchett Road to end	Road Surface Treatment	Complete

2.6.5. Woodlands Lane Bridge Replacement

- Works on the replacement of Woodlands Lane bridge are still ongoing and are expected to be completed in Winter 2017/18.
- Surrey County Council are in discussion with Highways England regarding the funding of both the removal of the weight limit and

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relevant signage and plan to have the matter resolved before the structure opens to traffic.

- The committee is asked to provide advanced agreement for the existing weight limit to be revoked.

2.7. Centrally funded maintenance

Horizon 2 – 2017/18 Pavement (Footway) Programme [Surrey Heath]				
Road Name	Location	Limits	Type of work	Status
Burr Hill Lane	Chobham	Windsor Coury Road to Delta Road – Both Sides	Pavement Slurry Seal	Complete
Claremount Avenue	Camberley	Waverley Drive to Crawley Hill – Both Sides	Pavement Slurry Seal	Complete
Ferniehurst	Camberley	Waverley Drive to END – Both Sides	Pavement Slurry Seal	Complete
London Road	Bagshot	Lamourne Drive to School Lane – East	Pavement Slurry Seal	Cancelled
Malthouse Lane	West End, Woking	Commonfields to Benner Lane – Both Sides	Pavement Slurry Seal	Complete
Martindale to Dalston	Camberley	F/P Down Side of 31 Pendragon Way	Pavement Slurry Seal	Complete
Oakwood Road	Windlesham	Full Length – Both Sides	Pavement Slurry Seal	Complete
Owen Road	Windlesham	Full Length – Both Sides	Pavement Slurry Seal	Complete
Woodlands Lane/Updown Hill	Windlesham	Pine Grove to Chertsey Road – Both Sides	Pavement Slurry Seal	Cancelled

2.8. Road safety

Scheme Name	Detail	Update
A325 Portsmouth Road jw Chobham Road – Hatch out areas and markings	Introduce hatchings on the roundabout to reduce the effective width of the surface and encourage slower speeds when entering and exiting the roundabout	Scheme designed. Implementation expected before Christmas 2017
A325 Portsmouth Road jw Prior Road – Marking installation	Introduce hatchings on the roundabout to reduce the effective width of the surface and encourage slower speeds when entering and exiting the roundabout	Scheme designed. Implementation expected before Christmas 2017

Park Road, Camberley	Installation of a centre hatching along the road to suggest a narrower lane width and encourage lower speeds	Scheme designed. Implementation expected before Christmas 2017
Guildford Road (A322), West End – Pedestrian refuge	Install a pedestrian refuge near petrol station where pedestrian footway joins the A322 and opposite the playing fields	Design underway. Completion expected by March 2018

2.9. Passenger Transport

Nothing to report.

2.10. Other key information, strategy and policy development

Nothing to report.

3. OPTIONS:

3.1. Options, where appropriate, have been presented in this report.

4. CONSULTATIONS:

4.1. Consultation is routinely carried out for highway-related schemes with relevant key parties, including residents, Local Members, Surrey Police and Safety Engineering. Specific details regarding consultation and any arising legal issues are included in individual scheme reports as appropriate.

5. FINANCIAL IMPLICATIONS:

5.1. Proposed ITS schemes are prioritised to ensure that the maximum public benefit is gained from any funding made available. So far as is practicable, Officer proposals follow the Countywide scheme assessment process (CASEM) and the prioritisation order determined by this.

5.2. The Committee Capital and Revenue Maintenance budgets are used to target the most urgent sites where a specific need arises, to keep up with general maintenance activities that reduce the need for expensive repairs in the future, and to support local priorities. The nature of these works is such that spend may vary slightly from that indicated.

6. WIDER IMPLICATIONS:

6.1. It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. An Equalities Impact Assessment is undertaken for each Integrated Transport Scheme as part of the design process.

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications

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Equality and Diversity	No significant implications
Localism (including community involvement and impact)	No significant implications
Sustainability (including Climate Change and Carbon Emissions)	No significant implications
Corporate Parenting/Looked After Children	No significant implications
Safeguarding responsibilities for vulnerable children and adults	No significant implications
Public Health	No significant implications

7. CONCLUSION AND RECOMMENDATIONS:

- 7.1. The Committee is asked to note the progress with all schemes and budgets.
- 7.2. It is recommended that a further Highways Update is presented at the next meeting of this Committee.
- 7.3. It is recommended that the Local Committee agree to the removal of the weight limit over the Woodlands Lane bridge now that the structure has been replaced with no requirement for a weight limit.

8. WHAT HAPPENS NEXT:

- 8.1. Officers will continue to progress delivery of all schemes and ensure effective use of all budgets.
- 8.2. Subject to Committee approval, Officers will work with Highways England to revoke the permanent weight limit over the Woodlands Lane bridge and remove the associated signing.

Contact Officer:

Andrew Milne, Area Highways Manager (NW) – 0300 200 1003

Consulted:

-

Annexes:

-

Background papers:

-

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (SURREY HEATH)

DATE: 5 October 2017



LEAD OFFICER: Glyn Parry-Jones - Borough Commander for Surrey Heath, Surrey Fire and Rescue Service

SUBJECT: Surrey Fire and Rescue Service Annual Report 2016-17

DIVISION: All Surrey Heath divisions

SUMMARY OF ISSUE:

The attached report outlines the major strands of activity undertaken within Surrey Heath area by the Surrey Fire and Rescue Service (SFRS) teams based at Camberley and Chobham Fire Stations during 2016 – 17.

The report contains information on the various activities undertaken by the Borough team to reduce the risk from fire, water and road traffic incidents to the residents of Surrey Heath Borough, including direct contact, public education programmes and campaigns

RECOMMENDATIONS:

The Local Committee (Surrey Heath) is asked to:

- (i) Recognise the achievements of the borough teams within Surrey Heath and support their commitment to further improve initiatives to reduce risk and make Surrey Heath safer through the delivery of the Borough Plan.
- (ii) Support SFRS as it continues its best endeavours to promote installation of working smoke alarms.
- (iii) Recognises and support activities carried out with the aim of reducing Wildfires within Surrey Heath
- (iv) Recognise the collaborative work undertaken by SFRS within the Borough for co-responding with SECAM, Gaining entry at incidents to free up Police time and resources, and assisting Police in search for high risk missing persons.

REASONS FOR RECOMMENDATIONS:

To provide an update to the Local Committee (Surrey Heath) on the activities of SFRS teams within the Surrey Heath Borough.

1. INTRODUCTION AND BACKGROUND:

- 1.1 SFRS report annually to the Surrey Heath Local Committee. The annual report for 2016/17 can be accessed at [SFRS Performance up to March 2017](#).

2. ANALYSIS:

- 2.1 **Safe and Well Visits by Firefighters**
With a target of 500, 572 Safe and Well Visits were carried out in Surrey Heath in 2016/17. Of those 306 (53%) were to vulnerable people, this is above the service average of 49%.
- 2.2 **Premises Survey**
95 Premises Surveys were carried out in Surrey Heath in 2016/17, concentrating on the Very High, High and Medium risk premises. Premises Surveys allow the service to gather and make available risk critical information to operational crews whilst attending operational incidents.
- 2.3 **Number of primary fires**
There were a total of 99 primary fires in Surrey Heath during 2016/17 (target of 90). 57 (58%) of those fires occurred in a dwelling, of which 53 (93%) of them were accidental. 14 (14%) of those fires involved road vehicles, of which 11 (79%) of them were deemed to be accidental. The remaining primary fires occurred in various premises including hospitals and prisons.
- 2.4 **Number of accidental dwelling fires**
There were a total of 53 accidental dwelling fires in Surrey Heath during 2016/17. 17 (32%) of the 53 accidental dwelling fires had no automatic fire detection fitted. 31 (58%) of those fires started in the kitchen, of which 13 (42%) were caused by cooking. Of those 31 premises, 6 (19%) of them had no automatic fire detection fitted.
- 2.5 **Number of accidental dwelling fires fatalities**
There were no fatalities as a result of accidental dwelling fires in Surrey Heath in 2016/17.
- 2.6 **Number of accidental dwellings fire injuries**
10 people suffered injuries as a result of accidental dwelling fires in 2016/17. These 10 injuries occurred over 9 incidents in total, of which only 3 (33%) of the incidents had no automatic fire detection fitted. All 10 people were suffering from smoke inhalation.
- 2.7 **Percentage of accidental dwelling fires confined to room of origin**
Of the 53 accidental dwelling fires 40 (75%) were confined to the room of origin.
- 2.8 **Percentage of accidental dwelling fires where no automatic fire detection was fitted**
SFRS's target for this indicator is no more than 24%. 37% (20) of the 53 accidental dwelling fires in Surrey Heath did not have automatic fire detection

fitted. Having looked at the address data for all the incidents there is no geographical trend in their locations. Smoke detection was fitted and advice given after each incident had been resolved, if appropriate and not declined. Hot Strikes were carried out after each incident in line with SFRS policy.

2.9 Number of false alarms caused by automatic fire detection

SFRS attended 128 false alarms caused by automatic fire detection in Surrey Heath in 2016/17. The number of false alarms has continued to decrease over the last few years as a result of SFRS's automatic fire alarm reduction policy. Premises are also monitored for repeat offences and if the level reaches a threshold SFRS's technical fire safety department will visit the premises.

2.10 Number of non-domestic primary fires

Of the 11 non-domestic primary fires in Surrey Heath 3 of these occurred at HMP Coldingley. SFRS and HMP Service are working together to try and reduce the number of attendances.

2.11 Number of calls to malicious false alarms

There were only 2 calls to malicious false alarms in Surrey Heath in 2016/17.

2.12 Number of deliberate fires (excluding vehicles)

There were a total of 40 deliberate fires (excluding vehicles) in Surrey Heath in 2016/17. 30 (75%) of those were secondary fires, of which 22 (73%) involved undergrowth. Wildfire patrols have been introduced this year utilising the bicycles funded by Surrey Heath and Woking Borough Councils. In partnership with Surrey Search and Rescue, wildfire patrols are targeting incident hotspots to monitor and educate members of the public on the dangers of wildfires and how they can be prevented.

2.13 Number of deliberate vehicle fires

There were a total of 3 deliberate fires involving road vehicles in Surrey Heath in 2016/17.

2.14 Average Response time

The response standard to all primary fires in Surrey is for one fire appliance within 10 minutes on 80% of occasions. The average response time in Surrey Heath in 2016/17 was 8.59 minutes.

3. OPTIONS:

3.1 This report is for information.

4. CONSULTATIONS:

4.1 The internal management team of Surrey Fire and Rescue are consulted on the Camberley and Chobham Station Plans.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The majority of work is undertaken utilising mainstream resources.
- 5.2 Collaboration work is via the Fire and Rescue Authority Transformation Fund.
- 5.3 Funding to facilitate the provision of equipment for the SFRS Wildfire Reduction Initiative in Surrey Heath Borough, was successfully applied for via the Community Safety Partnership grant application.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 Surrey Fire and Rescue Service aim to minimise risk to the population within all areas of their role. This report is for information.

7. LOCALISM:

- 7.1 SFRS will continue to analyse historical data and work with partner agencies to identify areas of vulnerable people, carrying out Safe and Well Visits with the aim of reducing fires and increasing awareness of actions to take in the event of fire.
- 7.2 We will continue to work with community leaders and partners to improve our awareness of cultural needs, improving partnership working and increasing the use of the SFRS volunteer service.
- 7.3 We will continue to attend and contribute to the Surrey Heath CIAG terms of reference to address community safety issues within our remit.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 There has been continued positive work by SFRS in Surrey Heath. The Local Committee are asked to:
 - (i) Note that future targets for the Surrey Heath will be calculated by applying the five-year average percentage for each borough to the service target.

- (ii) Recognise the achievements of SFRS teams within Surrey Heath Borough for 2016/17 and support their commitment to further reduce risk going forward to make Surrey Heath safer through analysis of historical data and local knowledge, identifying areas, groups and individuals who may be more vulnerable to risk of fire.
- (iii) Recognise the establishment of SFRS's wildfire reduction initiative, sponsored by the Community Safety Partnership, and future progress in wildfire reduction activity within the Boroughs heath and common land areas.

10. WHAT HAPPENS NEXT:

10.1 SFRS will continue to keep members regularly updated on future progress through the Community Safety Task Group and will attend/report on related matters at CIAG meetings.

Contact Officer:

Glyn Parry-Jones, Surrey Heath Borough Commander – 01737 242444

Consulted:

Surrey Fire and Rescue Officers.

Annexes:

N/A

Sources/background papers:

Surrey Heath Borough Plan 2016/2017

SFRS Public Safety Plan.

Web: www.surrey-fire.gov.uk

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (SURREY HEATH)

DATE: 5 October 2017



LEAD OFFICER: Shaista Salim, Funding Lead for Community Partnership and Safety Service

SUBJECT: Local Committee and Members' Allocations Funding - Update

DIVISION: All Surrey Heath divisions

SUMMARY OF ISSUE:

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2017/18 the County Council has allocated £6000 revenue funding to each County Councillor. This report provides an update on the projects that have been funded since April 2017 to date.

RECOMMENDATIONS:

The Local Committee (Surrey Heath) is asked to note the amounts that have been spent from the Members' Allocation budget, as set out in Annex 1 of this report.

REASONS FOR RECOMMENDATIONS:

The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Greater transparency in the use of public funds is achieved with the publication of what Members' Allocation funding has been spent on.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets and directs that this funding should be spent on local projects that promote the social, environmental and economic well-being of the area.
- 1.2 In allocating funds councillors are asked to have regard to Surrey County Council's Corporate Strategy 2015-20 Confident in Surrey's Future that highlights three themes which make Surrey special and which it seeks to maintain:
- Wellbeing;
 - Economic prosperity;
 - Resident experience
- 1.3 As with all expenditure by the Council, spending of members' allocations should:
- Be directed to activities for which the County Council has legal powers
 - Meet demonstrable local needs;
 - Deliver value for money, so that there is evidence of the outcomes achieved;
 - Be consistent with County Council policies;
 - Be approved through a process that is open and transparent, consultative, accountable, and auditable;
 - Where appropriate, allow opportunities to be taken to pool funds with partner organisations.
- 1.4 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. RECENT PROJECTS:

- 2.1 Two examples of projects that have received funding:

<p style="text-align: center;"><u>Deepcut Community Football Club</u></p> <p style="text-align: center;">£500</p> <p style="text-align: center;">Towards new equipment for the Football Club</p>
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SCC - Surrey Families Service

£1000

Towards a Surrey Heath Targeted Summer Programme for Young people

3. ANALYSIS:

- 3.1 All the bids detailed in Annex 1 have been considered by and received support from the local county councillor and have been assessed by the Community Partnerships Team as meeting the County Council's required criteria.

4. OPTIONS:

- 4.1 The Committee is being asked to note the bids that have already been approved.

5. CONSULTATIONS:

- 5.1 In relation to new bids the local councillor will have discussed the bid with the applicant, and Community Partnerships Team will have consulted relevant Surrey County Council services and partner agencies as required.

6. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The county councillor proposing each project has assessed its merits prior to the project's approval. All bids are received and scrutinised by officers in the County's Community Partnership Team. We also contact officers from other services and departments for advice if we require additional information or specialist knowledge to assess the suitability of projects. We ensure that bids comply with the Council's Financial Framework which contains the financial rules and regulations governing how Members' Allocations funding can be spent.
- 6.2 The current financial position statements detailing the funding by each member of the Committee are attached at **Annex 1**. Please note these figures will not include any applications that were approved after the deadline for this report had passed.

7. EQUALITIES AND DIVERSITY IMPLICATIONS::

- 7.1 The allocation of the Members' Allocation budget is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is the same for all projects.

8. LOCALISM:

- 8.1 The budgets are allocated by the local members to support the needs within their communities.

9. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

10. CONCLUSION AND RECOMMENDATIONS:

- 10.1 The spending proposals put forward for this meeting have been assessed by officers in the Community Partnerships Team, against the County standards for appropriateness and value for money within the agreed Financial Framework.

11. WHAT HAPPENS NEXT:

- 11.1 Payments to the organisations have, or will be paid to the applicants, and organisations are requested to provide publicity of the funding e.g. posters, leaflets, articles in newsletters. We also require evidence that the funding has been spent within 6 months e.g. receipts, photos, invoices.

Contact: Emma Girdler, Support Officer (West), emma.girdler@surreycc.gov.uk

Consulted:

- Local Members have considered and vetted the applications
- Community Partnership Team have assessed the applications

Annexes:

Annex 1 – The breakdown of spend to date per County Councillor.

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Sources/background papers:

- All bid forms are retained by the Community Partnerships Team

Surrey Heath Members Allocations Expenditure - Balance Remaining 2017-2018

County Councillors have £6,000 to spend on projects to benefit the local community

Bill Chapman	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£6,000.00	
	EF800338706	SCC - Surrey Families Serv	Surrey Heath Targeted Summer Programme	£1,000.00	01.09.2017
	EF800347316	Camberley and District Job C	Marketing Employment and Job Support in Surrey Heath	£500.00	
BALANCE REMAINING				£4,500.00	

Paul Deach	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£6,000.00	
	EF800332109	Deepcut Community Football	New equipment	£500.00	31.07.2017
	EF800342423	Deepcut Village Association	Upgrades to lighting in the Village Hall	£950.00	
	EF800342875	Mytchett, Frimley Green & Dc	Greening Frimley Green	£800.00	
	EF800342875	Mytchett, Frimley Green & Dc	Plaque	£8.00	
	EF800348511	Mytchett Community Centre	Mytchett Centre Flooring	£1,000.00	
BALANCE REMAINING				£2,742.00	

Mike Goodman	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£6,000.00	
BALANCE REMAINING				£6,000.00	

Surrey Heath Members Allocations Expenditure - Balance Remaining 2017-2018

County Councillors have £6,000 to spend on projects to benefit the local community

Edward Hawkins	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£6,000.00	
BALANCE REMAINING				£6,000.00	

David Mansfield	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£6,000.00	
	EF800340120	Bisley Village Hall	New roof for Bisley Village Hall	£1,000.00	20.09.2017
	EF800343515	West End Bowls Club	Extending the Club Room	£1,000.00	
	EF800343515	West End Bowls Club	Plaque	£8.00	
BALANCE REMAINING				£3,992.00	

Charlotte Morley	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£6,000.00	
BALANCE REMAINING				£6,000.00	

Please speak to your local Councillor before applying as there may be applications under discussion that are not reflected in the balances above.

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (SURREY HEATH)

DATE: 5 OCTOBER 2017

LEAD OFFICER: JESS EDMUNDSON, PARTNERSHIP COMMITTEE OFFICER

SUBJECT: FORWARD PLAN

DIVISION: ALL

SUMMARY OF ISSUE:

This report is produced for each meeting of the Local Committee (Surrey Heath) so that members can review the forward plan and comment on the items that are currently anticipated will be received (paragraph 3).

RECOMMENDATIONS:

The Local Committee (Surrey Heath) is asked to note and comment on the forward plan outlined in this report.

REASONS FOR RECOMMENDATIONS:

The report contains an updated version of the Local Committee's forward plan.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Local Committee (Surrey Heath) may receive a forward plan at each meeting setting out the anticipated reports for future meetings. The forward plan will be used in preparation for the next committee meeting. However, this is a flexible forward plan and all items are subject to change.

2. ANALYSIS:

- 2.1 No analysis was required for this report.

3. OPTIONS:

- 3.1 In addition to the following, requests from Members for other reports would be welcomed.

Thursday 30 November 2017:

1. Update on Decision Tracker
2. Highways Update
3. Early Help Advisory Boards
4. Members Allocation Report
5. Forward Plan

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4. CONSULTATIONS:

Members and Surrey County Council officers have been consulted.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 There are no financial implications of the forward plan.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 There are no equality and diversity implications arising out of the forward plan.

7. LOCALISM:

Future reports and discussion topics for the Local Committee are included in the forward plan, giving all residents and businesses in the Surrey Heath area notice of topics on future agendas.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The committee is asked to note the forward plan contained in this report.

10. WHAT HAPPENS NEXT:

10.1 No further action is required.

Contact Officer: Jess Edmundson, Community Partnerships and Committee Officer (Surrey Heath) - 01932 794079

Consulted: Members and Surrey County Council officers have been consulted.

Annexes: None

Sources/background papers: None

Local Committee Decision Tracker

This Tracker monitors progress against the decisions that the local committee has made. It is updated after each committee using the 'RAG' (red, amber, green) ratings below.

Green: Actions are on track and progressing as expected towards the agreed deadline.

Amber: Action is off track but corrective measures are in place to meet the original or updated deadline.

Red: Action has not been progressed and is off track. Deadline will not be met.

NB. Once actions have been reported to the committee as complete, they are removed from the tracker.

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Meeting Date	Decision	Due By	RAG	Officer	Comment or Update
2 July 15 Item 6d	Bagshot - After improvements to the junctions and traffic signals, situation to be reassessed to determine whether a yellow box is necessary.	2015/2016	Amber	A Milne	Situation currently being reassessed following completion of improvements to traffic signals along the A30.
6 Mar 16 Item 8	Four-Way traffic lights Frimley Green. To arrange a meeting to include the two key petitioners, Surrey Highways, Surrey Heath Planning and the developers to explore possible alternative solutions.	June 2016	RED	A Stokes	Initial meeting held. Subsequent meeting to be held with Developers which has been provisionally set for 11 October 2017.
2 Mar 17 Item 5b 13 Jul 17 Item 5a	A petition was received requesting a 20mph speed limit, with relevant features, along Heathpark Drive, Birch Road and Oakwood Road, Windlesham. A further report on Heathpark Drive, Birch Road and Oakwood Road will be brought to the Committee upon completion of Surrey County Council's review of the Speed	Autumn 2017	Green	A Milne	No action until review

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Meeting Date	Decision	Due By	RAG	Officer	Comment or Update
	Limit Policy.				